

**Sasquatch Wine, Art & Golf Festival Booth Rental Agreement Contract for Booth Space  
Deadline April 30, 2019**

This agreement covers booth space rental during the Sasquatch Wine, Art & Golf Festival (SWAG) to be held at 25210 Redwood Highway, Cave Junction OR from May 4th – 5th, 2019. Booth space will be rented for a two-day minimum and there will be no refunds if the vendor does not use the booth space.

Please complete the contract and return contract with check or money order payable to IV Chamber of Commerce. Checks or money orders will be deposited only if you are accepted as a vendor. Mail completed contract & check/money order to:

IV Chamber of Commerce  
PO Box 312  
Cave Junction OR 97523

Vendors can also email their completed application to [IllinoisValleyCC@gmail.com](mailto:IllinoisValleyCC@gmail.com). Vendors may pay by credit card by calling Nancy Garcia, the Chamber Bookkeeper, at 541-415-1062.

Booth space will be assigned on a first come-first served basis. Vendors paying by credit card will be billed \$5.00 additional to cover fees charged by the credit card processor. Vendors paying by credit card will be able to pick their booth space on the day their payment is processed. Vendors paying by check will need to wait until their check has cleared the bank, at which time the Chamber Administrator will call the vendor to select their booth space.

Booth space may be shared with ONE other business but there must be a Rental Agreement Contract for on file for BOTH businesses using the booth space.

All vendors are responsible for keeping their booth area clean and safe. All trash from the vendor's booth area must be placed in the garbage or recycling receptacles that will be provided by the Chamber.

Vendor set up for all booth spaces will begin the day before the event, Friday May 3<sup>rd</sup> after 5:00 pm.

Camping for **VENDORS ONLY** will be available next to the Event site for a nominal fee.

**Booth Space Rental 12ft x 12 ft (electricity is not included)**

Reservation PAID IN FULL prior to February 28, 2019	\$67.50 for IV Chamber of Commerce Members \$90 for non-member
Reservation PAID IN FULL March 1 – March 31, 2019	\$75.00 for IV Chamber of Commerce Members \$100.00 for non-member
Reservation PAID IN FULL April 1 – DAY OF EVENT	\$100.00 for IV Chamber of Commerce Members \$125.00 for non-member

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**VENDOR APPLICATION**

Company name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (B) \_\_\_\_\_ (C) \_\_\_\_\_

Description of Product(s) and Booth \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Vendor agrees to comply with and accept (a) the Rules and Regulations printed on this application form and (b) such other rules or operating procedures the IV Chamber of Commerce may reasonably require for orderly construction, conduct and dismantling of the Fair from "set-up" and "tear-down". The IV Chamber of Commerce shall have the full power in the interpretation and enforcement for all Rules and Regulations contained herein, and power to make such reasonable amendments thereto and such further Rules and Regulations as it shall consider necessary for the proper conduct of the Festival, provided same do not materially alter or diminish the contractual rights of the vendor. Notwithstanding anything to the contrary herein contained Vendor agrees that this Agreement is subject to the Terms of a use agreement between the IV Chamber of Commerce under which IV Chamber of Commerce has received permission to hold the Festival. Vendor agrees to be bound by all the terms and conditions thereof as to the use and enjoyment of the premises. Please include with this application:

1. This contract completed, signed, and dated
2. One check for your booth space selection
3. Food vendors will be responsible for obtaining his or her own food permit from Josephine County Health Department and food permit must be on file.

Please remember that your application will be first come first serve. The IV Chamber of Commerce has allotted 100 booth spaces in total. The IV Chamber of Commerce NOT be responsible for lost or stolen items. Leave the booth space and items at your OWN RISK. It is understood that he IV Chamber of Commerce will only provide the booth space.

Vendor Signature: \_\_\_\_\_

Date: \_\_\_\_\_